



**Committee:** OVERVIEW AND SCRUTINY COMMITTEE

**Date:** WEDNESDAY, 16<sup>TH</sup> OCTOBER 2019

**Venue:** MORECAMBE TOWN HALL

**Time:** 6.00 P.M.

Councillors are reminded that as Members of Overview and Scrutiny they may not be subjected to the Party Whip, which is prohibited under the Lancaster City Council Constitution.

## A G E N D A

**1. Apologies for Absence**

**2. Minutes**

Minutes of the Meeting held on Wednesday, 18<sup>th</sup> September 2019 (previously circulated).

**3. Items of Urgent Business authorised by the Chair**

**4. Declarations of Interest**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

**5. Discussions with Councillor Janice Hanson**

Cabinet Member with responsibility for Resources:

- Democratic, civic & mayoral support
- Elections
- Customer Services
- ICT
- Facilities Management

- Legal services
- Human Resources

Councillor Janice Hanson has been invited to the meeting for this item.

## **6. Changing to a Committee System**

Report of the Democratic Services Manager.

## **7. Statutory Guidance on Overview and Scrutiny in Local and Combined Authorities**

The Committee to consider the key themes that have emerged from the Ministry of Housing Communities and Local Government Statutory Guidance on Overview and Scrutiny in Local and Combined Authorities.

The Guidance has not been circulated but is available on the Council's website.

If Councillors require a paper copy please contact Democratic Services prior to the meeting.

A link to NWE's webinar regarding the Guidance – 'An Audience with Dr Steph Snape: Bringing Scrutiny To Life' is provided here:

[https://www.youtube.com/watch?v=0z8F\\_pnvEso](https://www.youtube.com/watch?v=0z8F_pnvEso)

## **8. Work Programme Report**

To consider any issues.

## **ADMINISTRATIVE ARRANGEMENTS**

### **(i) Membership**

Councillors Tricia Heath (Chair), Stewart Scothern (Vice-Chair), Richard Austen-Baker, Alan Biddulph, Tim Dant, June Greenwell, Debbie Jenkins, Abi Mills and David Whitaker

### **(ii) Substitute Membership**

Councillors Stephie Barber (Substitute), Roger Dennison (Substitute), Jason Firth (Substitute), Michael Mumford (Substitute), Oliver Robinson (Substitute), Paul Stubbins (Substitute) and David Whitworth (Substitute)

### **(iii) Queries regarding this Agenda**

Please contact Jenny Kay, Democratic Services - telephone (01524) 582065 or email [jkay@lancaster.gov.uk](mailto:jkay@lancaster.gov.uk).

### **(iv) Changes to Membership, substitutions or apologies**

Please contact Democratic Support, telephone 582170, or alternatively email [democraticsupport@lancaster.gov.uk](mailto:democraticsupport@lancaster.gov.uk).

KIERAN KEANE,  
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